

Policy BCA: Board Meeting Types

Status: DRAFT

Original Adopted Date: 10/16/2012

Annual Meeting

The annual meeting of the Newton County Board of Education shall be the first regular meeting in any calendar year and shall be held in January.

In addition to regular business transacted at this meeting, the following matter shall be decided at this annual meeting:

1. Establishment of the time, date, and place of regular monthly meetings for the year.
2. Establishment of the time, date, and place of regular work sessions for the year.
3. Election of the chairperson and vice-chairperson.

The oath of office shall be administered to newly elected and re-elected members at the work session prior to the annual meeting.

The election of officers shall be the last item of new business on the agenda of the annual meeting and such officers shall assume duties immediately upon adjournment of such meeting.

Regular Monthly Meetings

The Newton County Board of Education shall hold a regularly scheduled meeting at least once each month. The time, date, and place of these meetings shall be established each year at the annual meeting.

Meetings shall be held in accordance with a regular schedule but nothing in the law precludes the Board from canceling or postponing any regularly scheduled meetings.

All regular meetings of the Board shall be open to the public and at these meetings shall transact business properly brought before it.

Regular Work Sessions

Regular monthly work sessions are held to discuss items that the Board will take action on during the regular monthly meeting. For items requiring immediate action, the Board may take a vote during the work session.

Special Meetings

Special Board meetings shall be called by the chairperson or in the absence of the chairperson by the vice-chairperson on the request of three or more Board members or on the request of the Superintendent. The chairperson shall set the date, time, and place of the meeting.

~~Special meetings may be called for either of the following purposes:~~

- ~~1. To enable the Board to concentrate and take action on a single issue or set of issues; or~~
- ~~2. To enable the Board to take emergency action between regular meetings; or~~
- ~~3. To enable the Board to hear student appeals.~~

Adjourned Meetings

If a quorum is not present at a meeting of the Newton County Board of Education, it shall be adjourned, to be reconvened at the call of the chairperson.

Public Hearings

The Newton County Board of Education may conduct public hearings and may permit members of the public to

appear and be heard on any issue(s) which the Board may deem appropriate.

The Board may require prior notice of intent to participate in such forums and may place time limitations on the participants.

Tribunal Hearing

The Newton County Board of Education shall constitute a tribunal for hearing any matter of local controversy in reference to the construction or administration of the school law, with power to summon witnesses and take testimony.

Planning Meetings

The Board may hold quarterly planning meetings.
